

# CURRICULUM AND NEW PROGRAMS

October 1, 2007

## AG E N D A

### I. Minutes

### II. New Business

*College of Arts and Humanities*

- English, Modern Languages and Mass Communication
  - New Course – ARAB 1001 – Elementary Arabic

### III. Other Items

- Common Syllabus
- Regents' Test Policy Statement
- Area B Proposal – Arts & Humanities
- Graduate School Decentralization
- Curriculum & New Programs agenda items **MUST** be submitted to the Office for Academic Affairs **SEVEN** days prior to the scheduled monthly meeting in order to be considered for the meeting.

**Minutes of the Curriculum and New Programs Committee  
October 1, 2007**

A meeting of the Curriculum and New Programs Committee was held on Monday, October 1 2007 at 9:00 a.m. in the Academic Administration Building, Room 172, with Dr. Abiodun Ojemakinde, Vice President for Academic Affairs, presiding. Those in attendance were Ms. Latreskle C. Schofield for Mrs. Arna Albritten, Dr. Marva Banks, Dr. Audrey Beard, Dr. Cynthia Bennett, Dr. Rhonda Bryant, Dr. Leroy Bynum, Dr. Wilburn A. Campbell, Dr. Kwaichow Chan, Dr. Rani George, Dr. Linda Grimsley, Dr. Charles J. Heglar, Dr. Joyce Y. Johnson, Mrs. Rosalyn Jones, Dr. Florence Lyons, Dr. LaVerne L. McLaughlin, Dr. Peter Ngwafu, Dr. Charles Ochie, Dr. Zephyrinus Okonkwo, Dr. Michael Rogers, Mrs. Sharry M. Sackor, Dr. Marilyn S. Spearman, Mrs. Cathy Williams and Dr. Richard Williams.

**Opening Remarks**

Dr. Ojemakinde greeted the committee members. The agenda was distributed.

**Minutes**

The minutes of the April 2, 2007 and April 9, 2007 meetings were distributed. The minutes were approved with the following corrections. Dr. Peter Ngwafu's name will be added to both minutes as in attendance.

**New Business**

***College of Arts and Humanities***

***English, Modern Languages and Mass Communication***

Dr. Bynum asked Dr. Hegler to present the proposal for the Department of English, Modern Languages and Mass Communication.

Dr. Hegler presented the proposal to add the following new course:

ARAB 1001 Elementary Arabic 3(3-0)

The rationale for this proposal is that the addition of Elementary Arabic to our course offerings will enhance the internationalization of the curriculum; make our students more marketable, and service a critical language need area. Courses in Arabic will support the University's strategic plan in the areas of enhancing and maintaining its role in providing quality educational experiences and offering a comprehensive array of University programs that advance the educational, economic, social and cultural opportunities for our service region.

The proposal will be voted on at the next meeting.

## **Other Items**

1. A Common Syllabus format will be adopted for Curriculum and New Programs. Dr. Johnson will share standards. It was moved and seconded that the Common Syllabus format for internal use. The weights will be moved from format. The bibliography is optional.
2. Dr. Bynum informed the committee that the Regents require that all freshmen should take the Regents Test. Mrs. Jones presented the new policy for the Regents Test. Freshmen and transfer students will be tested the first semester that they are enrolled. A pilot will be done in Spring 2008; the Regents Test will be required for entering Freshmen and transfer students. A final copy of the new Regents Test Policy will be provided at a later date.
3. Area B Change Proposal was discussed.
4. The Graduate School is no longer a central independent body. Graduate Admissions will be placed under Dr. Valencia Price. All functions of the Graduate School Faculty, other than admission and recruitment, will be handled by each college. The Graduate School will serve as a depository and processing office for graduates' admission and recruitment while each college will set up a graduate committee or graduate coordinator to handle its graduate academic matters. Admission decisions and everything related to academics (individual coursework, graduate faculty membership, etc.) will be handled by each college. The Graduate Coordinator may be given a reduced teaching load.
5. Dr. Ojemakinde reminded the committee that Curriculum & New Programs agenda items must be submitted to the Office of Academic Affairs seven days prior to the scheduled monthly meeting in order to be considered for the meeting.
6. As of today, the enrollment for fall 2007 is 4,024.
7. The Promotion and Tenure Schedule is moving forward. Now, it is the responsibility of the University or College President to offer/approve tenure and promotion.
8. There will be some changes coming from the Board of Regents regarding policy guidelines. Overload Payments for faculty will be made in October 2007.

## **Adjournment**

The meeting was adjourned at 10:30 a.m.

Dr. Abiodun Ojemakinde, presiding  
Dr. LaVerne L. McLaughlin, Recorder

