



*Provost & Vice President
For Academic Affairs*

CURRICULUM AND NEW PROGRAMS COMMITTEE

**November 8, 2016
3:00 p.m.
BCBB 172 - East**

A G E N D A

I. Minutes

- October 10, 2016

II. Academic Affairs

- Consolidation Curriculum Routing Approval Process
- OWG Curricula Recommendations Approved by the CID

III. Other Items

- New Structure under Consolidation
- Low Productivity
- Announcements

Curriculum and New Programs Meeting Minutes
November 8, 2016
Billy C. Black Building Room 172

A meeting of the Curriculum and New Programs Committee was held on Tuesday, November 8, 2016 at 3:00 p.m. in the Billy C. Black Building, Room 172, with Dr. Tau Kadhi, Provost and Vice President for Academic Affairs, presiding. Those in attendance were Dr. Abraham Andero, Dr. Deborah Bembry, Dr. Jerry B. Daniel, Dr. Robert Dauphin, Dr. Babafemi Elufiede, Dr. Olufunke Fontenot, Dr. Rani George, Mrs. Flossie Hill, Dr. James Hill, Dr. Marcia Hood, Dr. Alicia Jackson, Dr. Joyce Johnson, Dr. Devona Mallory, Ms. Meghan McBride for Ms. Victoria Eiland, Dr. LaVerne McLaughlin, Dr. Dorene Medlin, Dr. Peter Ngwafu, Dr. Barbara Nowak, Dr. Charles Ochie, Dr. Olatunde Okediji, Dr. Michael Rogers, Dr. Thomas Thompson, and Dr. Louise Wrensford.

Opening Remarks:

Dr. Kadhi greeted the committee members and distributed the agenda.

Minutes

The minutes of September 12, 2016 meeting were distributed. It was moved and seconded that the minutes be tabled for approval at the next meeting. The minutes will be sent via email to the committee for review. The motion was approved.

Old Business

None

Academic Affairs

➤ ***Consolidation Curriculum Approval Routing Process***

Dr. Kadhi presented the previous Consolidation Curriculum Routing Process (Draft) to the committee for additional review. The committee discussed changes to the draft. Dr. Kadhi suggested that the form should not require a signature approval by the Consolidation Implementation Committee. The approval routing process form should rather be a streamlined internal process to show approval signatures from the necessary channels in the Department prior to be approved by Academic Affairs. Once the form has been approved by those channels, Chair, College Review Committee, Undergraduate Program Committee, Graduate Program Committee, Curriculum and New Programs Committee, Faculty Senate, then the approval process will continue on to the Provost for final approval. Once final approval is made, the curriculum changes will be forwarded to the Registrar and the Registrar will forward changes to the Department. Dr. Kadhi will revise the form and share with the committee.

OWG Curricula Recommendations Approved by the CID

Dr. Olufunke Fontenot presented a brief overview of the OWG (Operational Working Groups) that were approved by the CIC. These recommendations were discussed at the last Curriculum and New Program Committee meeting.

Other Items:

➤ ***New Structure under Consolidation***

Dr. Kadhi discussed the completion of the organization charts for each area of the institution. The organization charts will include every employee from the President down to each Administrative Assistant. Some of the Deans have been named in the organization chart. There may be some restructuring to accommodate each employee. There is also some discussion about having Chairs to have a serving limit and may be reappointed. He reminded the committee that all positions serve at the will of the President and for everyone to keep positive energy flowing for the new ASU.

➤ ***Low Productivity***

Dr. Kadhi stated that he will identify the Low Producing Programs, and he will schedule meetings with the faculty in those areas to discuss changes in the programs with low graduate rates and to possibly modify the way the programs are offered. He must submit a response to the University System of Georgia by December 15, 2016 regarding these programs.

➤ ***Announcements***

Dr. Kadhi announced the following committee meetings:

1. Academic Leadership Team meetings have been scheduled for twice a month.
2. Chairs meeting will be scheduled every other month to help with development.
3. Dean's Council will meet every month for discussion. Nothing will be approved in this meeting. This is an information only meeting.

Dr. Charles Ochie announced that he has invited a speaker to campus on November 29, 2016 to speak to students about how to respond to police.

The next meeting is scheduled February 6, 2017.

Adjournment

The meeting was adjourned at 4:08 p.m.

Dr. Tau Kadhi, Presiding
Dr. LaVerne McLaughlin, Recorder