

Curriculum and New Programs Meeting Minutes October 7, 2013

A meeting of the Curriculum and New Programs Committee was held on Monday, October 7, 2013, at 9:00 a.m. in the Academic Administration Building, Room 172, with Dr. Beverly C. Edmond, Provost for Academic Affairs, presiding. Those in attendance were Dr. Adansi Amankwaa, Dr. Deborah Bembry, Dr. Rhonda Bryant, Dr. Leroy Bynum, Professor Gwendolyn Campbell, Dr. Shonera Crawley, Dr. Babafemi Elufiede, Dr. Kimberly Fields, Dr. Linda Grimsley, Mrs. Flo Hill, Dr. James Hill, Dr. Marcia Hood, Dr. Joyce Johnson, Ms. Laverne Luster, Dr. Mitchell Mathis, Dr. LaVerne L. McLaughlin, Mrs. Tarrah Mirus, Dr. Peter Ngwafu, Dr. Charles Ochie, Dr. Michael Rogers, Dr. Seyed Roosta, Dr. Marilyn Spearman, and Dr. Louise Wrensford.

Opening Remarks

Dr. Edmond greeted the committee members and distributed a memorandum of the Revised Meeting Schedule and Process for the Curriculum and New Programs (C&NP) Committee and a draft form of the Curriculum and New Programs Proposal Process. Dr. Edmond asked for consideration of the C&NP Committee members to take back to their office to review. She asked that the committee share with their constituents the drafted set of guidelines concerning how the process is to be implemented and the forms to be used in submitting proposals for review and recommendation and provide feedback to Dr. Linda Grimsley by Friday, October 18, 2013.

Minutes

The minutes of April 8, 2013 were reviewed. It was moved and seconded that the minutes be approved.

New Business

Dr. Edmond began the discussion on ways we might improve the efficiency and effectiveness of the operation of the C&NP Committee. The following areas were identified as needing attention:

1. A revised schedule of meeting dates.
2. A clarification of what is expected to occur at each level of the review process.
3. A process that provides a thorough review at each level of the process.
4. An effective utilization of time allotted to the review of the C&NP at the university-wide level.

The two primary changes made are the frequency of meetings and a clarification of the scope and breadth of the reviews conducted prior to presentation of a recommendation for review by the university-wide committee.

The university-wide C&NP Committee will meet twice a semester according to the schedule distributed. The next scheduled meetings are November 4, 2013, February 3, 2014 and April 7, 2014.

With respect to the scope and breadth of reviews done and the recommendations emanating from these, it is expected that two things occur. First, the process is predicated by an expectation of input by all members of the faculty and thus must reflect that such an opportunity has been provided. Second, all reviews are expected to demonstrated a full vetting of the critical issues undergirding curriculum changes.

Open Discussion

She entertained questions and comments from the C&NP members and asked that committee members take the draft back to their faculty and voice concerns and suggested changes by October 18.

Adjournment

The meeting was adjourned at 9:50 a.m.

Proposal must be circulated to the C&NP Committee two weeks prior to meeting and will be voted on at the designated meeting.

Dr. Beverly Edmond, Presiding
Dr. LaVerne McLaughlin, Recorder