

## **Curriculum and New Programs Meeting Minutes February 6, 2012**

A meeting of the Curriculum and New Programs Committee was held on Monday, February 6, 2012 at 9:00 a.m. in the Academic Administration Building, Room 191, with Dr. Abiodun Ojemakinde, Vice President for Academic Affairs, presiding. Those in attendance were Mrs. Mary Miles for Dean Arna Albritten, Dr. Adansi Amankwaa, Dr. Deborah E. Bemby, Dr. Leroy Bynum, Professor Gwendolyn Campbell, Dr. Jonathan Elimimian, Dr. Babafemi Elufiede, Dr. Linda Grimsley, Mrs. Flo J. Hill, Dr. James Hill, Dr. Fidelis Ikem, Dr. Joyce Johnson, Dr. LaVerne L. McLaughlin, Dr. Kathaleena Monds, Dr. Peter Ngwafu, Dr. Charles Ochie, Dr. Michael Rogers, Dr. Seyed Roosta, Mrs. Donna Cumbie for Dr. Ruth Salter, Dr. Marilyn Spearman, Dr. Cathy Williams, Dr. Richard Williams and Dr. Louise Wrensford. Dr. Marva Banks was excused.

### **Opening Remarks**

Dr. Ojemakinde greeted the committee members and distributed the agenda and the minutes of the last meeting for review.

### **Minutes**

The minutes of the January 17, 2012 meeting were reviewed. It was moved and seconded that the minutes be approved.

### **New Business**

#### **College of Education**

##### **Health, Physical Education and Recreation**

Dr. Richard Williams presented the proposal to add a new course – HEDP 3320 Global Health Issues to the Department of Health, Physical Education and Recreation.

HEDP 3320 Global Health Issues

3(3-0)

The rationale for the proposal is that this course provides students with an understanding of global health issues with an emphasis on low and middle income countries and the health issues facing these countries. The course will cover topics such as child and maternal health, nutrition, communicable and non-communicable diseases, environmental issues, health systems and improving global health. The links between health, social and economic factors will also be addressed, in addition to how these factors can be assessed. This course will be an online course, providing students with additional opportunities to view videos, movies and online related materials to the course.

Following a discussion of which students can take this course, Dr. Ojemakinde suggested that the Department of Health, Physical Education and Recreation consider renumbering the course to a 2000 level course. Dr. Williams agreed that this would be acceptable and will resubmit with a new number for the March meeting.

The proposal will be voted on at the next meeting.

### **Other Items**

1. Dr. Ojemakinde informed the committee on the Criteria and Procedures for New Programs that has been updated by the Board of Regents as of January 24, 2012. The New Program Review site enables University System institutions to electronically submit new program proposals for review at the system office. The review of new program proposals consists of a two-stage process: 1) the Program Prospectus and 2) a Formal Proposal.

A program prospectus is the initial submission of a potential degree and/or major that the institution deems a priority. The prospectus must meet a clear need for the University System, state and service region of the institution and should be tied to the state's economic development and other major statewide initiatives (e.g. Complete College Georgia). The prospectus requires institutions to provide evidence of how a proposed degree and/or major meet various needs and does not warrant unnecessary program duplications. The prospectus is designed to allow institutions to submit program ideas for feedback without incurring expenditures of resources toward the development of a new program proposal. The prospectus will undergo a preliminary review through the system office. After review of the prospectus has concluded, an institution will be sent notification indicating whether a formal proposal is invited.

The formal proposal involves a full, detailed narrative of the proposed program. The formal proposal will require institutions to answer questions involving the following categories as delineated as follows: Program description and objectives, Program's fit with institutional mission, Program justification, Curriculum, Admissions criteria, Assistantship availability (if applicable), Student learning outcomes, Program administration, Degree Credit-Hour Waiver (if applicable), Projected enrollments, Faculty inventory and workload, Fiscal and Facilities Impact with Estimated Budget, and New and Online Program Delivery Questions (if applicable).

Dr. Ojemakinde stated that he will forward a copy of the Criteria and Procedures for New Programs to all members of the committee for information purposes.

Dr. Ojemakinde confirmed that both the prospectus and the formal proposal will be reviewed through the Curriculum and New Programs Committee, as is the current process.

2. Colonel Thomas Collins will join the CALM Grant staff.

### **Adjournment**

The meeting was adjourned at 9:30 a.m.

Dr. Abiodun Ojemakinde, Presiding  
Dr. LaVerne L. McLaughlin, Recorder