

**Curriculum and New Programs Meeting Minutes  
June 13, 2011**

A meeting of the Curriculum and New Programs Committee was held on Monday, June 13, 2011 at 12:00 p.m. in the Academic Administration Building, Room 172 with Dr. Abiodun Ojemakinde, Vice President for Academic Affairs, presiding. Those in attendance were Dr. Veronica Adams-Cooper, Mrs. Arna Albritten, Dr. Adansi Amankwa, Dr. Deborah Bembry, Dr. Leroy Bynum, Professor Gwendolyn Campbell, Dr. Kwame Dankwa, Dr. Jonathan Elimimian, Dr. Babafemi Elufiede, Dr. Kimberly Fields, Dr. Linda Grimsley, Dr. Marcia Hood, Dr. Joyce Johnson, Mrs. Rosalyn Jones, Dr. Donald Kagay, Dr. Kimberly King-Jupiter, Dr. Emmanuel Konde, Dr. LaVerne L. McLaughlin, Dr. Peter Ngwafu, Dr. Charles Ochie, Dr. Michael Rogers, Dr. Carolyn Rollins, Dr. Seyed Roosta, Dr. Marilyn Spearman, Major William White, Dr. Cathy Williams, Dr. Richard Williams and Dr. Louise Wrensford.

**Opening Remarks**

Dr. Ojemakinde greeted the committee members and distributed the agenda and minutes of the last meeting for review.

**Minutes**

The minutes of the April 4, 2011 meeting were reviewed. It was moved and seconded that the minutes be approved. The minutes were approved.

**Old Business**

***College of Arts and Humanities  
History and Political Science***

Dr. Leroy Bynum asked Dr. Babafemi Elufiede to present the proposal to add the following new courses HIST 4820 - Special Topics in History, POLS 2104 – Introduction to Globalization, POLS 2105 – Introduction to Professional Legal Writing, POLS 2106 – Introduction to Legal Research and POLS 4826 – Special Topics in Political Science.

It was moved and seconded to approve the proposal. The motion was approved.

***College of Business  
MBA Program***

Dr. Ojemakinde asked Dr. Jonathan Elimimian to present the proposal to create Masters of Business Administration concentrations in General MBA, Accounting, and Healthcare Management.

It was moved and seconded to approve the proposal. The motion was approved.

## **New Business**

### ***College of Arts and Humanities MPA Program***

Dr. Bynum asked Dr. Peter Ngwafu to present the proposal to add a new course, PADM 59XX – Capstone Report, to the Masters of Public Administration curriculum to substitute PADM 5905 - Capstone Research.

PADM 59XX – Capstone Report

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The rationale for the proposal is that this course which substitutes 5905 – Capstone Research requires students to complete a written practitioner-based report on a case study that demonstrates their mastery of the materials presented in the core courses of the MPA Program. The case study must be supported by scholarly literature and students will have to orally defend it to demonstrate their mastery of the chosen subject matter. The capstone report serves as an exit process component designed to assess student’s knowledge and skills obtained in these academic courses, competency in critical thinking, and written and oral communication skills. This new course description will replace that for PADM 5905 in the graduate catalog.

The change is to align the course with the National Association for Schools of Public Affairs and Administration’s requirement for the MPA Program to show that it has an academic exit component that more accurately assess student’s ability to apply the knowledge and skills gained during their matriculation in the program to a practical situation within an agency. This course will allow for both academic and practitioner competencies to be measured through written scholarship and oral communication abilities. These areas are being highlighted to strengthen the Program’s ability to address the new standards required by its accrediting body, the National Association for Schools of Public Affairs and Administration (NASPAA).

It was moved and seconded to expedite approval of the proposal at the first reading with the addition of a course number. The motion was approved.

### ***College of Business Business Administration***

Dr. Michael Rogers presented the proposal for a new Baccalaureate Program - Bachelor of Applied Science in Fire Services Administration.

The rationale for the proposal is that major cities throughout Georgia and the nation are requiring Bachelor degrees for many executive and administrative positions in their fire service department. This is a partnership with the state’s technical colleges that graduate Associate Degree holders in Fire Technology.



The rationale for the proposal is that this higher level math course was recently added as a required course for all Forensic Science accredited programs by the American Academy of Forensic Science (AAFS), Forensic Education Program Accreditation Commission (FEPAC). FEPAC has approved our request to undergo a re-accreditation and we are currently undergoing a re-accreditation assessment process. We need to have this course approved before we submit our assessment document at the end of July, 2011.

To accomplish this, one required CSI course FOSC-2140, (3 hours) will be removed from the list of required courses and moved to the specialization area where it will no longer be required. It will be replaced by a four hour Calculus course. Further, we will reduce the five hours requirement in specialization for four hours.

It was moved and seconded to expedite approval of the proposal at the first reading. The motion was approved.

### ***Nursing***

Dr. Linda Grimsley asked Dr. Cathy Williams to present the proposal to delete NURS 2600 – Health & Medical Terminology as a required Nursing course.

The rationale for the proposal is that following discussions with the Georgia Board of Nursing site visit and nursing faculty curriculum retreat, the faculty decided to delete NURS 2600 - Health & Medical Terminology as a required course in the Nursing Program. Content will be included throughout CPH 1232. NURS 2600 will remain as an elective nursing course and will be offered no more than once a year.

It was moved and seconded to expedite approval of the proposal at the first reading. The motion was approved.

Dr. Williams presented the proposal to delete COHP 2110 - Nutrition from the Nursing Program.

The rationale for the proposal is that following discussions with the Georgia Board of Nursing site visit and a nursing faculty curriculum retreat, the faculty decided to delete COHP 2110 - Nutrition from the Nursing Program. Normal nutrition content will be included in NURS 2231 - Fundamental Concepts and nutritional deviations/special needs will be discussed in the appropriate nursing courses.

It was moved and seconded to expedite approval of the proposal at the first reading. The motion was approved.

Dr. Williams presented the proposal to request to eliminate clinical hours from NURS 3313 - Concepts in Professional Nursing for RNs.

The rationale for the proposal is that following discussions with the Georgia Board of Nursing site visit and nursing faculty curriculum retreat, the faculty decided to eliminate the clinical component from NURS 3313 to make the program more attractive to newly graduated associate degree nurses prior to their receiving licensure. By removing the clinical component, associate degree nurses can begin the program immediately after graduation.

It was moved and seconded to expedite approval of the proposal at the first reading. The motion was approved.

### **Other Items**

1. Application for the exemption from the Regents' Test is due to the Board of Regents by June 15, 2011. This process is being led by Dr. James Hill.
2. Dr. Ojemakinde has sent a copy of the Fall Academic Calendar, including a change in Final Exam Period, to faculty and staff. In order to prevent reoccurrence of unauthorized students' grade changes in Banner in the future, it was recommended that there be one final exam period for all students which will minimize the period of leaving the Banner system open for submission of final grades. Consequently, the Fall 2011 Academic Calendar was revised to include only one period of final examinations for all students, as indicated earlier.
3. Dr. Ojemakinde stated that, because there was no time between submission of final grades and commencement, all potential graduates will be allowed to "march," i.e., participate at the commencement exercises, and verifications of completion of the requirements for their degrees will be determined after commencement by the Dean of Academic Services and Registrar who will issue their degrees accordingly.
4. Dr. Ojemakinde further clarified that only students who have met all requirements for graduation except final grades of courses taken in their graduating semester would be allowed to march. Other graduation requirements such as exit tests, etc., would remain enforced.
5. Dr. Bynum suggested that a "disclaimer" statement be placed in the graduation program.
6. Dr. Bynum stated that ASU 1201 was not approved by the Board as a core course and, consequently, it was removed from Area B in the Core and replaced with African Diaspora. However, ASU 1201, a two-hour credit course, would be offered as "above the core" course. The revised ASU Core has been sent to the Board of Regents for approval.

## **Adjournment**

The meeting was adjourned at 2:30 p.m.

Dr. Abiodun Ojemakinde, Presiding  
Dr. LaVerne L. McLaughlin, Recorder